



HELMDON PARISH COUNCIL

COUNCIL MEETING



All Councillors are summoned to the Annual Meeting of Helmdon Parish Council to be held in the Reading Room, Church Street, Helmdon, NN13 5QJ on **Wednesday 24th May, 2017 at 7:30pm**. This meeting will be followed by an Ordinary Meeting of the Parish Council.

Members of the public and press are welcome to attend this meeting. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting

AGENDA - ANNUAL MEETING

1. Election of Chairman for 2017/18
2. Signing of Chairman's Declaration of Acceptance of Office
3. Apologies for absence
4. Election of Vice Chairman for 2017/18
5. To appoint members for committees:
 - a. Finance (including Internal Controls Councillor)
 - b. Planning
 - c. Playground
 - d. Allotment
6. To appoint Parish representatives:
 - a. Parish Paths Warden
 - b. Parish Highways Representative
 - c. Neighbourhood Watch Co-ordinator
 - d. School Liaison Councillor
 - e. Parish Council rep on Reading Room Committee
 - f. Parish Council rep in Parish Plan Monitoring Group
 - g. Parish Council rep in Blackpits Monitoring Group
 - h. Health and Safety Officer
 - i. Tree Warden
 - j. Flag Master and Deputy Flag Master
 - k. Webmaster
 - l. Any other representatives that may be considered necessary
7. To receive any reports from Parish representatives
8. Updating of Register of Interests if necessary
9. Councillor questions
10. Close

Signed _____ Dated _____

Helen du Bois
Clerk to Helmdon Parish Council
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