

## HELMDON PARISH COUNCIL

**All Councillors are summoned to an Ordinary Meeting of Helmdon Parish Council to be held in the Reading Room, Church Street, Helmdon on Wednesday 25<sup>th</sup> January 2012 commencing at 7.30 pm.**

**Members of the public and Press are invited to attend and to participate in the Open Forum**

1. Apologies for Absence
2. Declarations of Interest
3. Approval and Signature of the Minutes of the Ordinary Meeting held on 23<sup>rd</sup> November 2011
4. Matters Arising from the Minutes of 23<sup>rd</sup> November 2011
5. Open Forum
6. Finance
  - a) Financial statement
  - b) Bills for payment
  - c) Payments Received
  - d) To receive costings information regarding newsletter printing
  - e) To consider alternative account for holding reserves
  - f) To award grass cutting tender
  - g) To receive recommendations from the Finance Committee regarding this year's Grant Policy
  - h) To set the budget for expenditure 2012-13
  - i) To set the precept for 2012-13
  - j) To consider any changes required to list of authorised signatories
  - h) To consider any action required from External Auditor Report 2011-12
7. Planning:
  - a) To receive update on Broadview Energy Ltd Wind Farm appeal and consider any further action required
  - b) Neighbourhood Planning – update from meetings at SNC and CPRE
  - c) To receive decisions of Planning committee on applications since 23/11/11
  - d) Update from Parish Clerk regarding outstanding applications
8. Correspondence Review
9. To receive update from December Meeting of Flood Group and consider any recommendations
10. QPS – to consider any actions required to further application
11. Annual Documentation Review
  - a) Standing Orders
  - b) Financial Regulations
  - c) Risk Assessment
12. Update on Snapshot Project and consideration of further action required
13. Consideration of ideas for Jubilee celebrations – recommendations from Finance Committee
14. Update from the Clerk regarding the newsletter
15. Update from School Liaison Councillors
16. Update from Playground Committee
17. Reading Room – to receive update from RR Chairman

18. Health and Safety - to receive completed Inspections Reports

19. Councillors' Questions

**Signed** \_\_\_\_\_

**Dated** \_\_\_\_\_

Liz Hart, Parish Clerk  
Station House, Station Road, Helmdon, NN13 5QS