



# HELMDON PARISH COUNCIL

## ALLOTMENT COMMITTEE MEETING



Members of the Allotment Committee of Helmdon Parish Council are summoned to attend a meeting of the committee to be held in the Committee Room, Reading Room, Church Street, Helmdon, NN13 5QJ on **Tuesday 15<sup>th</sup> March, 2016 at 8.45pm**

*Members of the public and press are welcome to attend this meeting. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.*

### AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. Open forum
4. Result of review of tenanted and vacant plots with effect from 01 April 2016
5. Review of arrangements for waiting list administration, advertising and re-allocation of vacant plots
6. Review of existing letting agreement with particular reference to structures/equipment at end of tenancy.
7. Review of 2016/2017 rental fee
8. Consideration of request to lop or remove fir tree on plot 2A
9. Update on notice board provision and water pump repair
10. Councillor Questions
11. Close

Signed \_\_\_\_\_ Dated \_\_\_\_\_

*Helen du Bois*  
*Clerk to Helmdon Parish Council*  
*2A Station Road, Helmdon, NN13 5QT tel: 01295 768588*