



HELMDDON PARISH COUNCIL



MINUTES

*of a meeting of the Council held in the Reading Room, Helmdon,
at 7.30pm on Tuesday 9 June 2015.*

PRESENT: Cllrs Coatsworth, Adhemar, Garner, Moody, Vicars, Hart, Wheeler

IN ATTENDANCE: Simon Loake (Clerk)

1) APOLOGIES were accepted from Cllr Duncombe (work commitments)

2) MINUTES: It was agreed that the minutes of the previous meeting would be held over until the main meeting of the Council on 22 July 2015.

3) UPDATE re GRANT FOR SCHOOL DRAINAGE WORKS: Concern was expressed over the possibility of the Parish Council being exposed to any liability which might arise from this major project. There were further concerns over the exact nature of the contract, and the contractual relationship between the School, NCC, SNC and the Parish Council. Cllr Hart gave an update of the current situation, and it was agreed that the Clerk would arrange a meeting with Clare Hedley at the school to allay the concerns of the Council. Cllrs Hart, Moody and Vicars are to attend the meeting with the Clerk

4) APPROVAL of ACCOUNTS & ANNUAL RETURN: The Clerk presented the Annual Return for the year to 31 March 2015. There was discussion of the items raised in section 2 of the return. The system of internal control was explained by the Clerk, and there was discussion of the risk analysis. This document is to be revised in the forthcoming Council year. The Clerk gave a verbal explanation of the system of internal control, and it was agreed that the Financial Regulations of the Council should be reviewed following the opening of the new on-line bank account. It was proposed by Cllr Garner, 2nd Cllr Moody and agreed that the Annual Return be approved and signed by the Chairman.

5) COUNCILLOR QUESTIONS: There were none.

There being no other business, the Chairman closed the meeting at 8.05pm