

## HELMDON PARISH COUNCIL

### Draft minutes of the Extra Ordinary meeting of Helmdon Parish Council held on Tuesday 19<sup>th</sup> June 2007 in the Reading Room, Church Street, Helmdon at 7:30pm

**Present:** Councillors Barnes, Burns, Crouch, Coatsworth, Duncombe, England, Turner.  
Parish Clerk: Liz Hart

One member of the public was present.

			<b>Action</b>
<b>1</b>	<p><b>Apologies</b></p> <p>Cllr Stothard was absent due to a prior commitment; Cllr Thorne was on holiday.</p>		
<b>2</b>	<p><b>Finance</b></p> <p><b>a) Annual Return – Approval of Statement of Accounts</b></p> <p>The clerk presented the end of year accounts and statement to the meeting. Cllr Burns and the Clerk answered questions regarding the way in which the budgets are set. Cllr England proposed, seconded by Cllr Crouch that these be approved. All were in favour and Cllr Burns and the Clerk as Responsible Financial Officer signed Section 1.</p> <p><b>b) Annual Return – Approval of Annual Governance Statement</b></p> <p>Cllr Burns read out each statement from the Annual Return. All statements were answered in the affirmative with the final trust funds statement being not applicable. Cllr Crouch proposed, seconded by Cllr Coatsworth that these be approved. All were in favour and Cllr Burns and the Clerk signed Section 2.</p>		
<b>3.</b>	<p><b>Request from the Clerk to purchase a new printer/scanner/photocopier</b></p> <p>Cllr Coatsworth proposed, seconded by Cllr Turner that the Clerk should purchase new equipment replace the broken printer. All in favour.</p>		<b>Clerk</b>

The meeting closed at 8:10pm.