

## HELMDON PARISH COUNCIL

### Minutes of the Ordinary meeting of Helmdon Parish Council held on Wednesday 22<sup>nd</sup> May 2013 in the Reading Room, Church Street, Helmdon at 8:10pm

**Present:** Councillors Burns, Barnes, England, Simpson, Garner, Coatsworth, Duncombe, Moody

Parish Clerk: Liz Hart  
Six members of the public were present.

		Action
1	<p><b>Apologies for Absence</b></p> <p>Cllr Adhemar had sent apologies due to another commitment; these were accepted by the meeting.</p>	
2	<p><b>Declarations of Interest</b></p> <p>Cllr Moody declared an interest in item 7d as this included a payment to Northants CALC.</p>	
3	<p><b>Approval and Signature of the Minutes of the Ordinary Meeting held on 27th March 2013</b></p> <p>It was resolved to approve the Minutes of 27<sup>th</sup> March with no amendments.</p>	
4	<p><b>Matters Arising from the Minutes of the Ordinary Meeting on 27<sup>th</sup> March 2013</b></p> <p>Item 5 – The Clerk confirmed that no responses had been received regarding the formation of a Snow Clearance Team; it was agreed that she would re-advertise it in the November edition of Helmdon Voice.</p> <p>Item 10 – the Clerk was asked to confirm with Highways why the Cats' eyes on the B4525 had been removed.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
5	<p><b>Open Forum</b></p> <p>No matters were raised.</p>	
6	<p><b>To receive updates from the Clerk regarding previous water related issues: NCC, Anglian Water and MG WSP, Bulkhead Properties and to consider issue of blocked ditches</b></p> <p>The Clerk updated the meeting regarding the status of the various works planned by Anglian Water. It was noted that a large amount of silt had been removed from the system. An Anglian Water representative had informed a parishioner that, due to illegal connections into the pipe work, the system was running at 25% capacity even in dry periods.</p> <p>Cllr Burns informed the meeting that Andy Deverall is happy to assist however he can. Cllr Barnes commented on how frustrating it was to still have one authority saying another one was responsible. Cllr Simpson had not had an update regarding her query on the land drainage details at her property.</p> <p>The Clerk was asked to request Anglian Water to provide written confirmation of timescales for</p>	

each outstanding work. Andrea Leadsom was to be copied on correspondence.

**Clerk**

## 7 Finance

### a) Financial statement

It was resolved to accept the following financial statement:

Current Account (Coop)	25,671.27
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### b) To award grants with regard to recommendations from the Finance Committee

It was resolved to award the following grants as recommended by the Finance Committee:

Organisation	Purpose of grant	Amount
Tuesday Lunches	Extra dishes and tablecloths dues to increased numbers	115
St Mary Magdalene PCC	To repair path from gate to front porch	100
Ranger Guides	Sailing trip	192
Rainbows	Sports equipment and fluorescent neckers	178
Whitley 2000 (Cubs)	Tents and camping equipment	200
Brownies	Cooking equipment and sports equipment, lockable box for medicines	140
Helmdon Acorns Pre-School	Part fund training for Forest Schools course to enable better use of wild area	250
CKERS Youth Club	Pool table	75
Friends of the Churchyard	Equipment repairs, purchase of new equipment, plants, cement for stone walls	300
	<b>Total</b>	<b>1550</b>

### c) To note payments received

The following were noted:

Payments Received	Amount
Interest (April)	2.59
Precept (1/2)	7,226.71
Interest (May)	2.86
9 <sup>th</sup> May Deposit (Allotment Payments and HYHO donation of £250)	290.00
9 <sup>th</sup> May Deposit (Allotment Payments)	50.00

**d) Bills for payment**

It was resolved to pay the amounts as below; cheque payments 500336- 500343 were noted as s137 payments.

<b>Accounts Payable</b>	NET	VAT	GROSS	Cheque
Brown and Barden	195.71	39.14	234.85	500324
Reading Room	85.00	0.00	85.00	500325
E Hart - Clerk's Wages	750.74	0.00	750.74	500326
Northants CALC	347.84	0.00	347.84	500327
E Hart – expenses for Parish Meeting	13.02	0.00	13.02	500328
Top Print	277.50	0.00	277.50	500329
Universal Services (Sports Equipment) Ltd	811.25	162.25	973.50	500330
EON	149.34	7.47	156.81	500331
EON UK	104.11	20.82	124.93	500332
Helmdon Primary School	350.00	0.00	350.00	500333
David Smith Associates	120.00	24.00	144.00	500334
Graham Eccles	180.00	0.00	180.00	500335
St Mary Magdalene PCC (Tuesday Lunches)	115.00	0.00	115.00	500336
St Mary Magdalene	100.00	0.00	100.00	500337
1st Helmdon Guides	192.00	0.00	192.00	500338
1 <sup>st</sup> Helmdon Rainbows	178.00	0.00	178.00	500339
Whistley 2000	200.00	0.00	200.00	500340
1 <sup>st</sup> Helmdon Brownies	140.00	0.00	140.00	500341
Helmdon Acorns Pre-School	250.00	0.00	250.00	500342
Helmdon PCC (CKERS)	75.00	0.00	75.00	500343
Helmdon PCC (Friends of the Churchyard)	300.00	0.00	300.00	500344

**e)To close off accounts for y/e 31st March 2013**

The Clerk presented the figures as reviewed by the Finance Committee; it was resolved to close off the accounts.

**f) Annual Return – Approval of Statement of Accounts**

The Clerk presented the figures as previously reviewed by the Finance Committee. It was

resolved to approve the statement of accounts and Cllr Burns and the Clerk as Responsible Finance Officer signed Section 1 of the Annual Return.

**g) Annual Return – Approval of Annual Governance Statement**

The statements from the annual Governance section were reviewed. All responses were in the affirmative with final trust funds statement not applicable and it was resolved to approve the Annual Governance Statement. Cllr Burns and the Clerk as Responsible Finance Officer signed Section 2 of the Annual Return.

The Clerk was thanked for completing the necessary accounting work in good time.

**9 Planning:**

**a) To receive update regarding the Broadview Energy Ltd Wind Farm development**

The Clerk updated the meeting on the timing of the new inquiry and on HSGWAG's preparations. Roger Miles had prepared a statement regarding the fact that Broadview had failed to properly consult with the community. The Parish Council would be making a third party submission.

**b) To receive decisions of Planning committee on applications since 27/03/13**

**Application: S/2013/0240/FUL**

**Location: 41 Wappenham Road Helmdon – Helmdon**

**Proposal: Dwelling attached to 41 Wappenham Road including alterations to the existing house (Revision to S/2009/0310/P to include additional window and rooflights) Part Retrospective and erection of proposed new single garage**

It was resolved to support the application.

**Application: 13/00018/WASVOC**

**Location Blackpitts Farm**

**Proposal Variation of condition 9 of planning permission SN/02/407C to allow working on Sundays and Public Holidays**

It was resolved to have no objections in principle to the additional working hours but seek assurance from NCC that in the event of any problems arising in the future in the form of complaints regarding adverse impact on residents' amenity due to activity on Bank Holidays and Sundays that planning conditions should be reviewed.

**Application: S/2013/0497/FUL**

**Location: 38 Station Road Helmdon**

**Proposal: New hard standing, vehicle crossover and addition of wrought iron gates**

It was resolved to support the application and make the following comments: the Parish Council notes that several neighbours in the vicinity already enjoy the amenity of a driveway

**Application: S/2013/0519/FUL**

**Location: 20 Wappenham Helmdon**

**Proposal: Garage conversion and extension to provide an annexe**

It was resolved to support the application.

**Application: S/2013/0499/MAF**

**Location: Land at the The Glebe Radstone Road Brackley**

**Proposal: Residential development of 51 dwellings with new access and associated infrastructure and landscaping**

It was resolved to support the application and make the following comments: the Parish Council generally supports the application but notes that the new access on to Radstone Rd is in a area

where visibility is an issue due to the topography .It also seems a shame to demolish the existing property on the site.

**c) Update from Parish Clerk regarding outstanding applications**

The applications for 41 Wappenham Rd had been approved and Blackpitts Farm had been approved.

**9 Correspondence Review**

All correspondence was noted.

**10 To receive update on works to bridge on Station Road**

It was noted that works were finally well underway to infill the bridge.

**11 To receive update on Best Village Competition**

Cllr Burns thanked Cllr Coatsworth for his hard work in collating this year's entry. The judges had visited on 10<sup>th</sup> May with many groups represented at the Bell before they visited Acorns, the Church, the affordable housing, Jubilee Wood, and the Sports Club. Cllr Coatsworth thanked all those who attended for their input. The results are expected mid July.

**12 To receive update regarding the Jubilee Wall**

Cllr Coatsworth reported that the project had not progressed as hoped as the person who had been expected to do the craving and coping was reluctant to commit and not contactable. Cllr Coatsworth was hoping that Laura Wilson would persuade him to carry out the work. The Clerk would advise of a second option; Cllr Duncombe had suggested to Patrick Gartside that it would be beneficial to build the wall when the road is closed.

**13 Update from School Liaison Councillors**

No further update to submit.

**14 Update from the Playground Committee**

The quotes for the new steps were felt to be very high; the Clerk was asked to obtain quotes from local builders.

**15 To receive recommendations from the Allotment Committee**

A recent inspection had found the plots to be mainly in a very good condition. A solution to the area by the stream was being sought; Phillip Ward, the tree warden, had been asked for advice. It have been suggested that the area should be treated with weed killer first.

**16 Councillors' Questions**

The last street light on the left on Wappenham Rd was out.

The Clerk clarified that the compost on the War Memorial was from Blackpitts and was to be used by the Gardening Club.

**The meeting closed at 9;25pm**

## Appendix A - Correspondence Received–27<sup>th</sup> March – 21<sup>st</sup> May 2013

### South Northamptonshire Council

- Weekly Planning Application listings
- New Homes Bonus Consultation – details of workshops and presentation slideshow – end 31<sup>st</sup> May 2013
- Press releases regarding Composting Week, artist exhibition, Yardley Gobion's conservation area, Archaeological and demolition works is underway at Moat Lane Towcester development, election of new Chairman
- Planning Applications:
  - S/2013/0497/FUL - 38 Station Road Helmdon -New hard standing, vehicle crossover and addition of wrought iron gates - consultation
  - S/2013/0519/FUL -20 Wappenham Rd Helmdon - Garage conversion and extension to provide an annexe - consultation
  - S/2013/0499/MAF -Land at the The Glebe Radstone Road Brackley -Residential development of 51 dwellings with new access and associated infrastructure and landscaping – consultation
  - S/2013/0581/FUL - The Old Dairy Falcutt - Two roof lights on East facing kitchen roof - consultation
  - S/2013/0561/FUL - 56 Station Road, Helmdon - New dwelling and detached double garage –consultation
  - S/2013/0010/FUL – Poplars Farm Wappenham – wind turbine (hub height 60 metres) – notification of site meeting prior to Committee Meeting in June
  - A.2010/1437/MAF – Wind Farm – note of new inquiry date and third party submission date
- Details of SPLAT activities
- Changes to electoral role
- Survey for funding for Youth Activators Project
- Louise Gibney – further information regarding Recycling changes starting 3<sup>rd</sup> June, thank you for Annuak Parish Meeting invite
- Survey for funding for Youth Activators Project
- Communication regarding signage on Church Street

### Northamptonshire County Council

- Various communications regarding Station Road Bridge works
- Policing updates
- Notification of Sulgrave Rd closure due to burst water main
- Empowering Councillors Scheme – survey to be completed
- Youth Ambition Awards details
- Highways Newsletters

- Planning Applications
- 13/00018/WASVOC Blackpitts Farm - Variation of condition 9 of planning permission SN/02/407C to allow working on Sundays and Public Holidays - approval notice
- 12/00071/CCDFUL – Station Road Bridge – approval notice

## **NCALC**

- Update Mar/April
- Training Schedule March – June 2013
- Request for details of Joint Projects
- End of Year reminders
- Details of training courses – Agenda setting and Minute taking, Major Planning Applications & Parish/Town Councils - Increasing the effectiveness of your response
- Notices of Parish Clerk Vacancy in Eydon

## **Miscellaneous**

- SNVB information and newsletters
- DSA – report on analysis of Flood Risk Assessment in Broadview Energy’s application
- Helmdon Primary – notification of works during half term
- RoSPA – notification of play area inspection in June
- HS2 Ltd – details of outcome of judicial review, community forum details
- Steve Valentine – query regarding drainage on Station Road
- Quotes from Sovereign and Playdale
- Coop : bank statements – April and May 2013
- Chris Thorpe – emails regarding flooding issues
- HMRC –confirmation of end of year submission and RTI submission
- Bulkhead Properties Ltd – confirmation that works will be completed by end of May
- CPRE – Invitation to AGM, Planning Roadshow details, litterpick details
- Acre – war memorial competition details, Village viewpoint Magazine
- Victims’ Voice campaign details
- AON promotional literature
- Zurich promotional literature
- Neighbourhood Watch request for support - £10 per year
- Various grant applications from village organisations
- Anglian Water- emails regarding pre-needs
- Tree Aware UK – promotional material
- SNAG updates
- Draft Environmental Statement and Design Refinement- HS2 Ltd

## **Accounts**

- Top Print Invoice 13506- May newsletter – £138.75

- Top Print Invoice 12910 February newsletter – £138.75
- Helmdon Primary School - £350.00 – licence to use playing field
- Helmdon Reading Room - £85.00 – rent
- Brown and Barden Invoice 3582 – £195.71 + £39.14 VAT = £234.85
- Eon - £149.34+7.47 VAT = £156.81
- Eon Uk - £104.11+ 20.82 VAT = £124.93
- Universal Services - £811.25 + £162.25 VAT = 973.50
- NCALC - £347.84 – membership and internal audit service
- David Smith Associates - £120 + £24.00 VAT = £144.00