

HELMDON PARISH COUNCIL

Minutes of the Ordinary meeting of Helmdon Parish Council held on Wednesday 26th September 2012 in the Reading Room, Church Street, Helmdon at 7:30pm

Present: Councillors Burns, Barnes, England, Moody, Garner, Duncombe, Adhemar, Simpson Coatsworth.

Parish Clerk: Liz Hart (to item 9a)

Three members of the public were present.

Also present: Carl Evans, MGWSP Operational Manager, Liz McBreen, Anglian Water Manager

		Action
1	<p>Apologies for Absence</p> <p>None.</p>	
2	<p>Declarations of Interest</p> <p>Cllr Barnes declared an interest in item 8d) - notice board tenders. Cllr Simpson declared an interest in item 17 - allotment issues.</p>	
3	<p>Approval and Signature of the Minutes of the Ordinary Meeting held on 25th July and the Extra Ordinary Meeting of 30th August 2012</p> <p>Cllr England proposed, seconded by Cllr Garner that the Minutes of 25th July be approved. All were in favour and Cllr Burns signed the Minutes.</p> <p>Cllr Barnes proposed, seconded by Cllr Adhemar that the Minutes of 30th August be approved. All were in favour and Cllr Burns signed the Minutes.</p>	
4	<p>Matters Arising from the Minutes of 25th July and 30th August 2012</p> <p><u>25th July</u></p> <p>Item 20 – The Clerk confirmed that she had contacted SNC regarding the effluent discharging from the waste collection vehicles. It was commented that the problem has probably due to no cardboard now being allowed in garden waste which would have soaked it up.</p> <p><u>30th August</u></p> <p>No matters arising.</p>	
5	<p>To receive update from the Tree Warden on Jubilee tree planting plans</p> <p>Cllr Coatsworth reported in the absence of Phillip Ward that 400 trees from the Woodland Trust have been applied for and are due to be planted on 10th November. The proposed name of the area is “Jubilee Wood” and trees may be sponsored by individuals upon payment of £1. The Clerk was asked to thank Phillip Ward for his efforts and also to clarify the access to the land by the general public. It was noted that residents nearby should also be informed.</p>	Clerk

6 Open Forum

Carl Evans and Liz McBreen introduced themselves and Richard Farquharson gave a summary of the flooding history in the village. Liz McBreen (AW) stressed the importance of reporting instances when the sewers are not coping with water levels straightaway to allow investigative work to be undertaken and to ensure that accurate records are held by Anglian Water. Cllr Burns noted that it was important to identify the specific issues and then work out an action plan. Carl Evans agreed to review all the information available and check to see if the cleaning schedule was adequate. He agreed to send the Clerk a report on his findings by the end of October.

Clerk

Audrey Forgham proposed a letter of thanks be sent to the Gardening Club for tending the war memorial garden. Cllr Coatsworth confirmed that he would remove the wreaths.

Clerk**7 To consider any actions resulting from discussions with NCC, Anglian Water and MGWSP**

The findings of the forthcoming report from Carl Evans would determine future actions.

8 Finance**a) Financial statement**

It was resolved to accept the following financial statement:

Current Account (Coop)	£29,692.48
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b) Bills for payment

It was resolved to pay the following bills:

Accounts Payable	NET	VAT	GROSS	Cheque
Brown and Barden (Invoice 3486)	170.00	34.00	204.00	500293
Brown and Barden (invoice 3474)	170.00	34.00	204.00	500294
E Hart - Clerk's Wages	684.08	0.00	684.08	500295
E Hart – Expenses – postage + toner cartridge	23.88	0.00	23.88	500296
BDO LLP	135.00	27.00	162.00	500297
Parish Online Subscription	10.00	2.00	12.00	500298
Top Print (Summer Newsletter)	133.75	0.00	133.75	500299
Playsafety Ltd	72.00	14.40	86.40	500300
NALC	50.00	10.00	60.00	500301
Broker Network Ltd	1247.88	0.00	1247.88	500302

c) To note payments received

The following receipts were noted:

Payments Received	Amount
Interest (Aug)	3.00
Interest (July)	3.27
Allotment rent – Mr Moody	10.00
Allotment rent – Mr Dunn	10.00
Allotment rent – Mrs Du Bois	5.00
Precept (2/2)	6692.50

d) Consideration of tenders received for noticeboards and repairs to benches

Cllr Barnes declared an interest in this item and left the room.

After due consideration of all tenders received, Cllr Moody proposed, seconded by Cllr Duncombe that the quotation by Greenbarnes Ltd for supply and fit of three noticeboards be accepted. All were in favour. .

Cllr Barnes returned to the room.

e) To review external auditor's report and determine any actions necessary

It was noted that there had been no issues arising from the External Auditors report. It was resolved to approve and accept the Annual Return for year ending 31st March 2012.

9 Planning:**a) To receive update regarding the Broadview Energy Ltd Wind Farm development**

The Clerk was taken ill and left the meeting.

It was reported that HSGWAG is fundraising to support the High Court challenge by SNC (on 2 grounds) and Veronica Ward (on 4 grounds) This may take place in November.

It was resolved that Representatives of the Parish Council should meet with HSGWAG to determine the best way forward. It was further resolved (7 Cllrs in favour 2 abstentions) that the electorate should be given the opportunity to confirm whether or not they would support the Parish Council releasing £7000 to help fund the High Court challenge. This would be done by a ballot with the Reading Room to be open as a polling station between 9am and 9pm.

b) To receive decisions of Planning committee on applications since 26/07/12

Item carried forward to next meeting.

c) Update from Parish Clerk regarding outstanding applications

Item carried forward to next meeting.

d) Neighbourhood Planning – update

This item will be discussed at the next PPMG meeting on 22nd November and a report made back to the next meeting.

e) To agree response to WNJPU on Joint Core Strategy proposals

It was resolved to make no submission.

f) To agree response to SNC on Renewable Energy SPD

Item carried forward to next meeting.

10 Correspondence Review

Correspondence as per Appendix A was reviewed.

School Liaison – Cllr Adhemar will speak to the Clerk concerning this issue.

11 Quality Parish Scheme – to receive update

The Parish Council had received confirmation that it had been successful in its application to become a Quality Parish Scheme. Cllr Burns thanked the QPS Working Group for all its efforts.

12 To consider outcome of poll on Station Rd residents regarding possible replacement tree

Of forty three people polled, twenty two had responded, all in favour of having a replacement tree. The Clerk would ask Phillip Ward for advice regarding suggested species and report back to the next meeting.

Clerk

13 To receive update from the Clerk regarding application to the Probation Service for tidying works

Representatives from the Probation Service had been in contact with the Clerk and a meeting was scheduled to take place shortly.

14 To receive update on works to bridge on Station Road

It was resolved that the next formal request for information should take the form of an official complaint.

Cllrs Barnes and Coatsworth

15 Councillor training – to renew Training Statement of Intent and consider any relevant courses

Item carried forward to next meeting.

16 To receive update on Snapshot Project

Cllr Barnes will contact Andrew Grant to ascertain how far the grant application has progressed.

Cllr Barnes

17 Consideration of allotment issues

Cllr Simpson declared an interest and left the room.

It was resolved that the termination of tenancy agreement for Allotment 4 should stand.

Cllr Simpson returned to the room.

18 To receive update on Jubilee Gate Project

It was noted that the planning application approval was expected imminently. Tenders had also been submitted.

19 To receive update on road safety issues

Possibility of installation of ANPR – Cllr England will contact the Police again for information.

Cllr England

20 Update from School Liaison Councillors

It was resolved that the School Liaison Councillors should approach Mrs Johnson to request a meeting once per term.

Cllrs Simpson and Adhemar

21 Update from Playground Committee

It was noted that the RoSPA report has now been received. The Committee will report to next meeting with an action plan.

Playground Committee

22 Councillors' Questions

Cllr Adhemar commented that the speed humps warning sign by the school is twisted.

Gravel Path – it was commented that it was difficult to pass in places. Cllr England will address the issue.

Cllr England

Lamp at Church St/Station Rd – Cllr Duncombe to report that the lamp is permanently on.

Cllr Duncombe

Pump Garden maintenance – Cllr Moody to contact Eleanor Shepherd to check if the Brownies will continue to maintain it.

Cllr Moody

The meeting closed at 10:00 pm

Appendix A – 25th July – 26th September 2012

South Northamptonshire Council

- Weekly Planning Application listings
- Planning Applications:
 - S/2012/0968/FUL - Manor Barn 68 Church Street Helmdon - Extension to existing outbuilding to create annexe to main dwelling
 - S/2012/0724/LDE - 4 Wrightons Hill Helmdon - Lawful Development Certificate for an existing use of land as domestic garden – notice of withdrawal of application
 - S/2012 S/2012/1068/FUL - 54 Church Street Helmdon - Variation of condition 2 on (S/2011/0891/FUL Extend dormer windows to front and rear. Two storey side and single storey rear extensions) comprising of: raising the eaves height to rear section of the two storey extension, change finish of dormer windows to render and change existing gable end from boarding to render. Removal of first floor window over the stairs and various amendments to window sizes & fenestration.
 - S/2010/1117/FUL - Spring Farm Welsh Lane Helmdon - Change of use from agricultural land and buildings to Sui Generis use for corporate and private entertainment business including driving military motor vehicles, use of firearms and storage of both. Creation of pool from agricultural land for same corporate and private entertainment use. Clay pigeon and black powder shooting and retention of mobile home at site entrance for residential purposes (retrospective) Amendment: revised description and additional information – notice of committee meeting
- Press releases on master composters, moat lane development, Silverstone circuit development, electors' rights, Towcester Playday
- Electoral register – monthly changes
- Details of consultation on Draft Renewable Energy SPD
- Additional Standard Guidance, confirmation that all interests forms had been received

Northamptonshire County Council

- Highways Newsletters and supplements
- Proposed Changes to the Pre-Submission Joint Core Strategy – details of consultation
- Police - Crime and Policing Updates
- Station Rd closure information
- Notes from HS2 Rights of Way Meeting (*forwarded to Roger Miles*)
- Street Doctor marketing campaign
- Police – Washington cluster newsletter

NCALC

- August Update
- Request for course suggestions from Councillors
- Governance arrangements

- Interests – a guide for Councillors
- Invite to AGM
- Confirmation of accreditation panel date and subsequent notice that the Parish Council had passed
- Training Schedule July – December 2012
- Clerk Vacancy information

Miscellaneous

- Anglian Water, NCC, MGWSP – communications regarding September meeting
- South Northants Homes – works briefing papers
- Police Commission Election Campaign Material
- Planning Inspectorate – copy of letter sent to Andrea Leadsom regarding the appeal decision
- CRPE – Countryside Voice, Outlook – Summer 2012, details of Planning Road Show on November 20 – *responses required*
- Coop – bank statements for August and September
- BDO - External Auditor's Report
- Audit Commission - notice that BDO will be auditors for next five years
- RoSPA – playground report
- Grand Union Housing – press release on energy efficient building and food bank
- SNVB newsletters
- Age UK – 55+ Learn to Swim campaign
- Vitalise information
- Andrea Leadsom – details of meeting regarding Spring Ridge Farm
- ACRE – details of AGM and oil buying scheme, notice of new executive, annual report
- South Northants Homes – notice of works to start in village and request for yard area to rent
- Peter Deeley – information sources on HS2
- David Ramsbottom – details of E-petition regarding wind farm subsidies
- Various quotes from noticeboard suppliers
- British Red Cross – First Call and Dial A Wheelchair scheme
- Marie Curie – community fundraiser information
- Helmdon Primary School – communications regarding bin emptying
- Came and Company (Broker Network Ltd) – insurance details for year from Oct 2012

Accounts received

- Brown and Barden (Invoice 3486) - £170 + £34 VAT = £204.00
- Brown and Barden (invoice 3474) - £170 + £34 VAT = £204.00
- BDO LLP - £135 + £27 VAT = £ 162
- Parish Online Subscription - £ 10 + £2 VAT = £12
- Top Print (Summer Newsletter) - £ 133.75
- Playsafety Ltd - £72 + £ 14.40 VAT=£86.40
- Broker Network Ltd - £1247.88