



HELMDON PARISH COUNCIL



MINUTES

of the meeting of the Planning Committee held in the Reading Room,
Church Street, Helmdon at 8.00pm on Tuesday 24th November, 2015.

PRESENT: Cllrs Duncombe (Chair), Coatsworth, Adhemar, Hart and the Clerk

IN ATTENDANCE: No members of the public attended.

1. Apologies

Apologies were received from Cllr Garner (holiday) and Cllr Vicars (prior engagement)

2. Declarations of Interest

There were no declarations of interest

3. Open Forum

There were no members of the public in attendance

4. Approval and signature of the minutes from the meeting on 22nd September, 2015

The minutes were approved and signed by the Chairman.

5. Matters arising

There were no matters arising

6. To consider the draft Terms of Reference for the Planning Committee

The committee reviewed the draft document and requested amendments where necessary

ACTION: The Clerk to update the document with amendments and present a final copy for signature in the next meeting.

7. To consider application S/2015/2564/FUL – Weston Hill House, Weston Road, Helmdon

After considering the information contained in the documentation and drawings it was resolved to support the application on the understanding that adequate drainage is provided.

ACTION: The Clerk to submit the Committee's decision to the Planning Office

8. Councillor Questions

There were no questions raised.

9. Close

There being no further business, the Chairman declared the meeting closed at 8:15pm

Signed _____
Cllr Paul Duncombe, Chairman

Date _____